



**APPLICATION FORM FOR THE BOOKING OF STADIUM /
SPORTS COMPLEXES DHA LAHORE**

Document Reference:
4488001

To,

The Director Sports
Defence Housing Authority,
Lahore Cantt.

Subject: **Booking of Stadium / Sports Complexes for Sports Events Only.**

Dear Sir,

1. I _____, Resident of House No. _____, Sector _____,
Phase _____ measuring _____ Marla / Kanal as an Owner / Tenant.

OR

I am representative of _____

and want to arrange sports event in stadium / sports complex. Details are given below:-

- Stadium / Sports Complex Sec _____ Phase _____
- Dates: From _____ To _____
- Nature of Event / Sports Facilities Required: _____

2. Declaration:

- I hereby take the responsibility to abide by all the rules and regulations of DHA Lahore, mentioned on the reverse side of this form, failing which my booking may be cancelled / event stopped without any refund of amount.
- I shall deposit the booking charges in Main Office on Bank Draft / Challan Form as per the rates fixed by DHA.
- I shall deposit a copy of my CNIC and a copy of allotment letter (to prove the DHA residency) and original paid challan form.
- In case of any damage to the DHA property, I take the responsibility to pay for the damage / make good the loss.

Yours Truly,

Name: _____

S/O: _____

Address: _____

CNIC No.: _____

Cell Number: _____

Tel Office: _____

Tel Residence: _____

TERMS & CONDITIONS

1. Following instructions will be strictly adhered / observed:-
 - a. Booking application will be submitted at least 24 hrs before the start of the game, no booking application will be accepted there after. However on urgent req, the booking on aval of fac, may be permitted by OIC's on holidays.
 - b. Normal booking timings are from 08:00 AM to 04:00 PM. However, as a special case Director Sports may allow maximum upto 10:00 PM.
 - c. Booking individual / organization has to ensure following:-
 - i. No digging / spoiling of grassy place.
 - ii. No canopy / marquee / tent etc can be installed at the grassy place.
 - iii. Food stalls are not allowed.
 - d. No vehicle is allowed to enter in the sports stadium / complex.
 - e. No music / band is allowed in the stadium / complex.
 - f. No TV coverage / advertisement activities like display of sponsor banners are allowed. However if the applicant is interested in media coverage / advertisement then the case shall be referred to DHA Signage Br through Sports Br.
 - g. No event other than sports like birthday party, marriage party political gathering etc is allowed.
 - h. In case sound system is to be installed for announcement, the volume would be controlled in such a way the residents living around stadium / complex may not be disturbed.
 - j. The event should not hinder the members using the jogging track.
 - k. Only light refreshments are permitted but not the cooked food.
 - l. In case electric panels are used at night, then, Rs.3,000/- per cat 1 and Rs.1,000/- for cat 2&3 gr per hour shall be charged, which are also to be deposited with the booking fee.
 - m. 50% more charges for the Gazetted holidays.
 - n. Rs. 500.00 as electric charges per hrs will be charged in addition to booking charges (for the duration of sound system being used).
 - o. Security charges Rs.15,000/- (refund-able will be deposited for all School events / tournaments etc) which will refunded after clearance from gr staff.

2. DHA Sports Branch has the right to cancel any booking without giving any reason.

SPORTS BRANCH	
ADHA	
Secy DHA	
Dir Sports	
AD Sports	
Asst Manger	
Dairy No.	
Date	